

Eugene Rural Fire Protection District #1
Board Meeting, February 14, 2023, 3:00 PM
Location Tom's

Minutes

Items in *italics* are quoted from the Agenda prepared by Ron Apling.

- I. *Present:* Board members: Ron Apling - President, Tom Moffett- Vice President;
Nancy Halter -Treasurer; Steve Newcomb- Secretary

Ron Apling called the meeting to order at 3:10 pm.

- II. *Additions to Agenda*

- III. *Revisions / Approval of Minutes*

Minutes from January 26th meeting were approved with one revision.

- IV. *Treasurer's report*

- a) *Account Balances - reported by Nancy Halter*

<i>Local Government Investment Pool (LGIP)</i>	\$ 942,079.21 as of 1/31/23
<i>US Bank checking account</i>	\$ 2,943.69 as of 1/31/23
<i>Total</i>	\$ 945,022.90 as of 1/31/23

Nancy Halter presented the checkbook and statements to confirm amounts are correct

- b)*Outstanding bills/expenses:*

1. *Jones & Roth – Audit - \$6,900.00* pd. \$6,900 **ch#1026**
Insufficient cash in checking will pay after funds transfer.

- V. *Correspondence:*

- a) *Notice of Public Hearing on Urban Reserves – No impact on ERFPD #1 in terms of fire preparedness*

- VI. *New Business:*

- a) *Budget*

- 1.) *Levy-* Future discussion of levy rate considering we have a reserve. Need to develop recommendation for what the 2024 levy should be.
- 2.) *Does City have charges for 2024 prepared?-* New charges for City fire contract should be out in March
- 3.) *Budget Committee Meeting Date-* Need to have 2024 budget proposal – April 11th is recommended

- b) *Website and Website- Training* March meeting to discuss what is needed, layout, content, Board information
- c) *Resignation of Board member-* Board Accepted resignation

VII. *Unfinished business:*

- a) *Audit – Completed* Hard copies of audit distributed to Board members
- b) *Board Duties Policy Manual-* Board edited through page 5, deferred to another date to complete edits
- c) *Lane County Elections – district Election Information form for positions 2, 3,4 and 5 will be on ballot in May* Board members need to fill out form, file it and pay fee if they wish to continue serving the Fire District. All current Board members up for re-election agreed to fill out form and file prior to March deadline for filing. Position 2 is open due to resignation. Discussed asking several people to run for position 2 so that there is a candidate who wants to serve and understands the commitment.
- d) *Tour of 2nd & Chambers Fire Training Facilities-* Current options did not fit what we wanted to see and our schedules. Ron will continue to get this scheduled.
- e) *ODFFA membership-* discussed potential benefits of membership. Ron to find out if membership is required as part of our charter.
- f) *Meeting Notices- Posting* in Eugene Weekly is efficient and low cost – Board will continue to post meetings there.

VIII. *Annual Calendar review / additions*

IX. *Next Meeting*

Date/Time /Location

Date: **March 14** Time: **3:00 PM** Location: **Nancy Halter's**

Adjourn; At 4:30 pm, Ron Apling adjourned the meeting.

Minutes Submitted 03/14/2023 by Steve Newcomb, Secretary