

FINAL  
Eugene Rural Fire Protection District #1  
Board Meeting, October 25, 2022, 3:00 PM

Minutes

Items in *italics* are quoted from the Agenda prepared by Ron Apling.

- I. *Present:* Board members: Ron Apling - President, Tom Moffett- Vice President;  
I. Nancy Halter -Treasurer

Ron Apling called the meeting to order at 3:15 pm.

- II. *Additions to Agenda*

*Added:* WHA Insurance letter and Winter Weather Preparedness to **Correspondence**.  
*Added:* Meeting Notifications to **Unfinished Business**.

- III. *Revisions / Approval of Minutes*

Minutes from September meeting were not yet available for review.

- IV. *Treasurer's report*

a) *Account Balances - reported by Nancy Halter*

<i>Local Government Investment Pool (LGIP)</i>	\$ 522,742.38 as of 09/30/22
<i>US Bank checking account</i>	\$ 5,173.94 as of 09/30/22
<i>Total</i>	\$ 527,916.30 as of 09/30/22

Nancy Halter presented the checkbook and statements to confirm amounts are correct

b) *Outstanding bills/expenses:*

1. Government Ethics Commission.	\$ 329.00	pd. \$329.00 ck# 1018
2. SDAO Dues	\$ 140.00	pd. \$140.00 ck# 1019

- V. *Correspondence:*

a) *WHA Insurance* – Rates are going to increase.

b) *Winter Weather Preparedness Checklist* – Passed around and reviewed.

- VI. *New Business:*

- a) *SDIS Insurance* – Per Steve Silva of SDIS: Rates will probably not increase very much.  
Board reviewed document.

Nancy noted that we have not gotten our \$150.00 payment which was supposed to be received in February 2022. We did receive one for \$100.00 in 2021. Nancy will investigate.

**MOTION:** Ron Apling proposed that we notify Steve Siliva that we will leave our policy as is.  
Tom Moffett seconded. Motion passed unanimously.

VII. *Unfinished business:*

- a) *Audit – No information yet.*
- b) *Board Duties Policy Manual – Tony Grass of SDAO says it is not required, but suggest we have a policy document.*  
Board reviewed and edited our rough draft document up to section 3 and will continue edit during board meetings until final draft is completed.
- c) *Meeting with Fire Chief Mike Caven at next board meeting.* No response from chief's assistant. Ron will continue to get this scheduled.
- d) *Tour of 2<sup>nd</sup> and Chambers Fire Stat – Depends on above communications with Fire Chief and board member availability.*
- e) *Meeting Notifications – RG (Register Guard) did not publish the notice for this meeting. Ron will contact Mark Wolfe to discuss the issue. Publish in EW (Eugene Weekly) or paying RG to publish a notice?*

VIII. *Annual Calendar review / additions*

IX. *Next Meeting. TBD based on schedule of Fire Chief @ TBD*  
Board meeting **time 3 PM**

At 4:30 pm, Ron Apling adjourned the meeting.

Draft minutes Submitted 11/01/2022 by Tom Moffett, Temporary Secretary