

Eugene Rural Fire Protection District #1
Board Meeting, December 12, 2023, 3:00 PM
Location Tom's

Minutes

Items in *italics* are quoted from the Agenda prepared by Ron Apling.

- I. *Present:* Board members: Ron Apling - President, Tom Moffett- Vice President;
Nancy Halter- Treasurer; Maureen McClain- At Large; Steve Newcomb- Secretary

II. *Revisions / Approval of Minutes.*

Minutes for September 29,2022 approved (minutes were not finalized in October, revised minutes submitted to complete records for 2022, per audit)

Motion: Approve September minutes with changes – unanimous approval

Minutes for November 14, 2023 approved.

Motion: to approve - unanimous approval by Board.

III. *Treasurer's report*

a) *Account Balances - reported by Nancy Halter*

Local Government Investment Pool (LGIP)	\$ 915,945.03 as of 11/30/23
Bank checking account	\$ 3,499.88 as of 10/31/23
Total	\$ 919,394.91 as of 10/31/23

Nancy presented the checkbook and statements to confirm amounts are correct.

b) *Outstanding bills/expenses:*

1. Oregon Government Ethics Commission	pd	\$	567.41
2. Streamline website payments –	pd	\$	75.00

IV. *Correspondence*

- a) LGIP Statement
- b) SDAO Legislative session final Report
- c) Local Government Law Group Christmas Card
- d) Steve Silva phone call Re: liability insurance premium increase by \$234. Preliminary Policy mailed within 1-week and final in January. Premium payment due March 1, 2024

V. *New Business:*

- a) *Liability Insurance Policy review* – due by next meeting.
- b) *SDIS Insurance Policy for 2024* approved for binding by Ron as presented - by unanimous consent.
- c) *Streamline Payment by ACH still not happening* – Nancy made request of bank, will follow up

VI. *Unfinished Business:*

- a) *Audit – September 2022 minutes sent to Srah Hummel as requested. Steve Silva has mailed insurance certificate confirmation to Sarah. Sarah sent out the draft audit for our review.*
- b) *Board Duties Policy in revision*

VII. *Annual Calendar review / Audit due to Secretary of State on December 31, 2023 with fees*

VII.

Next Meeting is:

Date/Time /Location

Date: **January 09** Time: **3:00 PM** Location: **Steve's**

Adjourn; At 4:25 pm, Ron Apling adjourned the meeting