

Eugene Rural Fire Protection District #1
Board Meeting, May 09, 2023, 3:00 PM
Location Tom's

Minutes

Items in *italics* are quoted from the Agenda prepared by Ron Apling.

- I. *Present:* Board members: Ron Apling - President, Tom Moffett- Vice President;
Nancy Halter -Treasurer; Steve Newcomb- Secretary

Ron Apling called the meeting to order at 3:00 PM

- II. *Revisions / Approval of Minutes*
Additions to Agenda - None

Minutes from March 14th meeting were approved.

- III. *Treasurer's report*

- a) *Account Balances - reported by Nancy Halter*

<i>Local Government Investment Pool (LGIP)</i>	\$ 955,710.88 as of 4/30/23
<i>Bank checking account</i>	\$ 5,750.69 as of 4/30/23
<i>Total</i>	\$ 961,461.49 as of 4/30/23

Nancy presented the checkbook and statements to confirm amounts are correct

- b) *Outstanding bills/expenses:*

1. <i>Fire Protection services Contract 2023-02621</i>	= \$357,421.00	pd. \$357,421.00
2. <i>Local government Law</i>		pd. \$ 52.00
3. <i>Streamline website payments –</i>		pd \$ 75.00

- IV. Correspondence
SDAO Certificate of membership and Annual Report

- V. *New Business:*

- a) *Tall Grass complaint at 1915 Lorane Hwy* – after discussion it was determined we have no authority to intervene and recommended a note to that effect.
- b) *SBNA meeting with Patence Winnigham and Fire Chief Mick Caven* – 2 Board members attended the meeting which was an update for SBNA on fire mitigation efforts in the neighborhood.
- c) *Uploading documents to ERFPD #1 website* – discussion to clarify who will manage uploads. Determined Tom will work with Ron to avoid duplication of efforts.
- d) *Retention of documents on website* – Board needs to develop a policy for document retention
- e) *Eugene Fire Contract* – Ron signed online, check issued for contract amount in this meeting

VI. *Unfinished Business:*

- a) *Board Duties Policy* – not complete yet, need to bring it back and complete after the Budget meetings are completed
- b) *Meeting Notices* – discussed posting on website only because it is publicly accessible and will save cost of newspaper announcement – all agreed

VII. *Annual Calendar review / additions*

VII. *Next Meeting is the **Budget Hearing***

Date/Time /Location

Date: **June 13th** Time: **3:00 PM** Location: **Nancy's**

Adjourn; At 5:35 pm, Ron Apling adjourned the meeting.