

Eugene Rural Fire Protection District #1
Special Board Meeting August 18, 2026 2:00 PM
Minutes

- I. *Present:* Board members: Ron Apling – President; Maureen McClain – Vice President, Nancy Halter – Treasurer, Tom Moffett – Secretary, Steve Newcomb – Member at Large

This special meeting was called to handle billing issues that required immediate attention by the board.

The regular scheduled August meeting had been canceled due to the lack of a board quorum to make decisions.

Issues Addressed:

PO Box Rental – Issue: It was discovered that our PO box key no longer worked. The Post Office had canceled our PO box due to lack of payment and the lock had been changed. Our Treasurer Nancy Halter confirmed we had paid the USPS PO Box Annual billing on July 14th and mailed the following day as indicated in our July meeting minutes. The post office claimed they had never received payment. Other bills paid and mailed on that date had all been received and cleared.

Action Taken: Nancy was able to obtain the same PO box number and issued a \$143 check to secure the PO box and was issued two new keys.

Nancy retained one key and the other was given to President Ron Apling.

Nancy will obtain a 3rd key for the PO box for another member of the board.

Streamline Billing Rate Increase – Nancy Halter received a letter from Jessie Clay of Civic Plus indicating that they had bought out Streamline's business and were now hosting our web site. Civic Plus stated that the annual cost would increase to \$3000.00/year (52% increase) and we owed that amount as of 7/01/2026. Unless terminated the cost will increase 5% each renewal.

One year ago our cost had been increased from \$75.00 to \$165.00 per month by Streamline on 7/01/2025 (120% increase) with the annual rate guarantee of <4.8% max increase per year.

The letter from Civic Plus included a Statement of Work (SOW) and an Acceptance of Quote form to be signed by the authorized board members to accept the contract for them to host our current Steamline web site.

The action of finding of a new web host and creating a new web site were discussed. A internet search was conducted to determine if Civic Plus was a real web host service.

MOTION by Nancy Halter and seconded by Steve Newcomb to fill out and return the Acceptance of Quote to Civic Plus.

APPROVED by all the board members.

The signed acceptance form will be mailed to Civic Plus by Nancy Halter.

Tom Moffett will contact Hanna Holmes our account manager at Streamline to find out why our contract and rate increase agreement from 07/01/2025 had not been honored.

Adjourn; At 3:00 pm