

Eugene Rural Fire Protection District #1
Board Meeting, March 14, 2023, 2:30 PM
Location Nancy's

Minutes

Items in *italics* are quoted from the Agenda prepared by Ron Apling.

- I. *Present:* Board members: Ron Apling - President, Tom Moffett- Vice President;
Nancy Halter -Treasurer; Steve Newcomb- Secretary

Ron Apling called the meeting to order at 2:30 PM

- II. *Discussion of website and Documents to be included*
ERFPD.specialdistrict.org = website address
Website layout discussed and formalized with Streamline representative. Addition of and resizing of Photographs for landing page made. Tabs on landing page and documents, maps, photographs, Board Member info, minutes, and links to external resources reviewed and confirmed with representative. Site approved for launch with Streamline.

- III. *Additions to Agenda - None*

- IV. *Revisions / Approval of Minutes*

Minutes from February 14th meeting were approved with one revision.

- IV. *Treasurer's report*

- a) *Account Balances - reported by Nancy Halter*

<i>Local Government Investment Pool (LGIP)</i>	\$ 938,301.46 as of 2/28/23
<i>US Bank checking account</i>	\$ 6,043.69 as of 2/28/23
<i>Total</i>	\$ 944,345.15 as of 2/28/23

Nancy Halter presented the checkbook and statements to confirm amounts are correct

- b) *Outstanding bills/expenses:*

1. *ODFFA membership dues -* pd. \$500.00 ch#1027
2. *Eugene Weekly, February meeting notice* pd. \$ 9.00 ch#1028
3. *Streamline website payments – epay @ \$75.00/month; ongoing when site launches*

- c) *Income – longevity credit from SDIS for 2022 & 2023* recd. \$300 Deposited

- V. *Correspondence:*

- a) *SDIS Longevity Credit – Credit may increase in 2024*

VI. *New Business:*

a) *Budget*

- 1.) Budget Committee meeting date May 9th to be confirmed
- 2.) *Does City have charges for 2024 fire and emergency services contract?* - New charges for City fire contract should be around \$408,000, need to confirm with City prior to Budget meeting
- 3.) *Levy* – ERFPD #1 to develop a recommendation for Levy rate prior to budget meeting. Discussion to reduce Levy rate as District has a reserve that appears to be enough to cover contingencies for next year. Reducing the Levy rate may be an option, discussion is to find a sustainable rate.

VII. *Unfinished business:*

- a) *Lane County Elections* – Nancy filed for Position #4, Steve for Position #5, Ron for Position #3 & Maureen McClain for Position #2.
- b) *Board Duties Policy Manual*- deferred to another date to complete edits
- c) *Tour of 2nd & Chambers Fire Training Facilities*- Current options did not fit what we wanted to see and our schedules. Ron will continue to get this scheduled.
- d) *ODFFA membership*- discussed potential benefits of membership. Ron to find out if membership is required as part of our charter.

VIII. *Annual Calendar review / additions*

IX. *Next Meeting*

Date/Time /Location

Date: **April 11th** Time: **3:00 PM** Location: **Tom's**

Adjourn; At 4:35 pm, Ron Apling adjourned the meeting.

Minutes Submitted 04/02/2023 by Steve Newcomb, Secretary