

Eugene Rural Fire Protection District #1  
Board Meeting, October 10, 2023, 3:00 PM  
Location Ron's

Approved Minutes

Items in *italics* are quoted from the Agenda prepared by Ron Apling.

I. *Present:* Board members: Ron Apling - President, Tom Moffett- Vice President;  
Nancy Halter -Treasurer; Maureen McClain  
Called to Order: 3:10

II. *Revisions / Approval of Minutes.* Minutes for September 12, 2023 approval.

**Motion: to approve minutes by Tom Moffett, Second Maureen McClain  
Unanimous approval with revisions by board members present.**

III. *Treasurer's report*

a) *Account Balances - reported by Nancy Halter*

<i>Local Government Investment Pool (LGIP)</i>	\$ 621,826.93 as of 9/30/23
<i>Bank checking account</i>	\$ 3,624.08 as of 9/30/23
<i>Total</i>	\$ 625,451.81 as of 9/30/23

Nancy presented the checkbook and statements to confirm amounts are correct.

b) *Outstanding bills/expenses:*

1. Streamline Web Service	pd \$ 75.00
2.	

IV. *Correspondence*

a) *WHA Insights – Reminder to complete Best Practices Survey* – Discussed what it is for. Ron may do it.

b) *WHA Insights – Winter Weather Preparedness Checklist* – Review no action to take.

c) *Lane County notice of request to vacate Bushytail Rd.. (off Wildwood Drive)* – Reviewed- No action to take.

V. *New Business:*

a) *Lane County Tax Report (monthly receipts)* – Discuss who, if anyone, should receive or review it.

VI. *Unfinished Business:*

a) *Audit – Ron Docu-signed document from Jones & Roth to begin Audit.*  
Nancy has notified them to add StreamLine as a new line item.

- b) *Phone call from Jerry Strand (Bailey Spencer RFPD) about possibility of combining districts.- Ron says they want more meetings to discuss merger.*
- c) *November 1<sup>st</sup> Fire District Information Gathering Meeting at Eugene Springfield Fire to discuss future governance options 6:30 – 8:00 PM.- Tom Moffett to attend. Ron will check if we need to bring anything.*
- d) *Fire District Map for Maureen – Next Meeting.*
- e) *Website Zoom-able District Boundary Map completed.*
- f) *Board Duties Policy - The Board worked on section 5 Administration & 6 Ethics.*

VII. *Annual Calendar review / additions* Audit process begins

VIII. *Next Meeting is:*

Date/Time /Location

Date: **November 14 , 2023** Time: **3:00 PM** Location:Maureen's 85448 S. Willamette

**Adjourn;** At 4:45 pm, Ron Apling adjourned the meeting