

Eugene Rural Fire Protection District #1
Board Meeting, January 9, 2024, 3:00 PM
Location Steve's

Minutes

Items in *italics* are quoted from the Agenda prepared by Ron Apling.

- I. *Present:* Board members: Ron Apling - President, Tom Moffett- Vice President;
Nancy Halter- Treasurer; Maureen McClain- At Large; Steve Newcomb- Secretary
- II. *Revisions / Approval of Minutes.*
Minutes for December 12, 2023 approved.
Motion: to approve - unanimous approval by Board.
- III. *Treasurer's report*
- a) *Account Balances - reported by Nancy Halter*
- | | |
|---|--------------------------------|
| Local Government Investment Pool (LGIP) | \$ 1,055,106.34 as of 12/31/23 |
| Bank checking account | \$ 2,807.47 as of 12/31/23 |
| Total | \$ 1,057,913.81 as of 12/31/23 |
- Nancy presented the checkbook and statements to confirm amounts are correct.
- b) *Outstanding bills/expenses:*
- | | |
|----------------------------|----------------|
| 1. Streamline website | pd \$ 75.00 |
| 2. SDIS Insurance | pd \$ 1,673.00 |
| 3. Annual audit Filing Fee | pd \$ 150.00 |
- IV. *Correspondence*
- a) Proposed Board of Director Bylaws revision by SDAO handed out for review by Board
- V. *New Business:*
- a) *Discussed efficiency of Google search to find the ERFPD#1 Website.* It appears to be working but it is likely that low traffic to the site will keep it low on the list of Google suggestions.
- VI. *Unfinished Business:*
- a) *Audit Sarah Hummel confirmed Audit was filed with secretary of State Audits Division and the Board will receive instruction from Audits Division for paying the required filing fee.*
- b) *Board Duties Policy* hard copy out for review by Board
- c) *Notified WHA of intent to renew SDIS insurance Policy* – this task is complete, including notification and payment for insurance policy.
- VII. *Annual Calendar review / Time to start on Budget for 2025.* Need to appoint a Budget Officer and begin asking people who live in the Fire District to help form the Budget Committee. The Budget Committee needs 5 people from the District to participate with the Board in budget development.
- VII. *Next Meeting is:*
- Date/Time /Location
Date: **February 13** Time: **3:00 PM** Location: **Nancy's**

Adjourn; At 4:15 pm, Ron Apling adjourned the meeting