

FINAL  
Eugene Rural Fire Protection District #1  
Board Meeting, November 15, 2022, 3:00 PM

Final Minutes

Items in *italics* are quoted from the Agenda prepared by Ron Apling.

- I. *Present:* Board members: Ron Apling - President, Tom Moffett- Vice President;  
Nancy Halter -Treasurer

Ron Apling called the meeting to order at 3:10 pm.

Presentation by Eugene Springfield Fire Chief Mike Caven

Mike has been chief for 3 months; worked with the city for 15 years and has been a firefighter for over 20 years.

Discussed: What the fire department is doing today.

Where we see work going.

Working on the governance of the department with voices, needs and expectations from two cities that do not want to create a district.

Advantages of forming a fire district and how it would function.

How other large fire districts work.

What our rural fire board can do and how to voice our needs in the process.

REA (Regional Fire Association) is an option but has tax issues.

Q&A session.

- II. *Additions to Agenda*

*Added:* 2022 Longevity Credit to New Business.

- III. *Revisions / Approval of Minutes*

Minutes from October meeting were approved a minor correction.

- IV. *Treasurer's report*

- a) *Account Balances - reported by Nancy Halter*

*Local Government Investment Pool (LGIP)* \$ 525,402.66 as of 10/31/22

*US Bank checking account* \$ 5,,173.94 as of 10/31/22

*Total* \$ 530,576.60 as of 10/31/22

Nancy Halter presented the checkbook and statements to confirm amounts are correct

- b) *Outstanding bills/expenses:*

1. NONE

- V. *Correspondence:*

a) NONE

VI. *New Business:*

- a) *Ron Apling contacted by Springfield PD background investigator for Caleb Burgess application*  
Caleb worked for our fire district installing address markers. Ron filled out background form and submitted it as requested.
- b) *Ron Apling contacted Justin Ramsey on behalf of neighbor requesting driveway approval.*  
Ron explained to Justin who to contact and how driveways receive approval.
- c) *SDIS 2022 Longevity Credit*  
Nancy had noted that we have not gotten our \$150.00 payment which was supposed to be received in February 2022. We did receive one for \$100.00 in 2021.  
Nancy investigated and found that they had not received a signed a Longevity Credit & Rate Lock Agreement from our board.  
Ron Apling signed the agreement and Nancy will mail it.

VII. *Unfinished business:*

- a) *Audit – No information yet..Ron called Sara Hummel again.*
- b) *Board Duties Policy Manual*  
Board has reviewed and edited our rough draft document up to section 3 and will continue edit during board meetings until final draft is completed.  
We postponed editing until the next meeting with more board members present.
- c) *Meeting Notifications – We did not publish the notice for this meeting.*  
Ron contacted Mark Wolfe and discuss the issue. Mark says the “wording of the requirement is very vague”  
Ron has tried to contact the Register Guard (RG) to pay for publication of the notice but was directed to Ganett parent company  
Ron was required to setup an account with Ganett. He tried but received no response and has not determined how to proceed or what the cost would be.  
Other options (Web site, Road side signs) were discussed.  
We decided that publishing it in the EW (Eugene Weekly) is our best option for the next meeting.  
Mark will try and find out what other districts are doing

VIII. *Annual Calendar review / additions*

IX. *Next Meeting.*

**MOTION:** Ron Apling proposed that we do not have a December 2022 meeting.  
Tom Moffett seconded. Motion passed unanimously.

Next meeting will be in January 2023 and will be schedule via Email correspondence  
Board meeting **time 3 PM**

At 5:30 pm, Ron Apling adjourned the meeting.

Minutes Submitted 11/01/2022 by Tom Moffett, Temporary Acting Secretary