

**EUGENE RURAL FIRE PROTECTION DISTRICT NO. 1**

**FINANCIAL STATEMENTS AND  
SUPPLEMENTARY INFORMATION**

**For the Year Ended June 30, 2024**



EUGENE RURAL FIRE PROTECTION DISTRICT NO. 1  
FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION  
June 30, 2024

BOARD OF DIRECTORS

<u>Position</u>	<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
1	Tom Moffett 32250 Fox Hollow Road Eugene, Oregon	Vice President	June 30, 2025
2	Maureen McClain 85448 South Willamette St. Eugene, Oregon	Alternate	June 30, 2025
3	Ron Apling 85201 Christensen Road Eugene, Oregon	President	June 30, 2027
4	Nancy Halter 32245 Fox Hollow Road Eugene, Oregon	Treasurer	June 30, 2027
5	Steve Newcomb 84593 Murdock Road Eugene, Oregon	Secretary	June 30, 2027

ADMINISTRATION

Registered Agent

Ron Apling

Registered Office

85201 Christensen Road  
Eugene, Oregon 97405

EUGENE RURAL FIRE PROTECTION DISTRICT NO. 1  
FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION  
For the Year Ended June 30, 2024

TABLE OF CONTENTS

Page

FINANCIAL SECTION:

Independent Auditor's Report .....	1 - 3
Basic Financial Statements:	
Statement of Net Position and Governmental Fund Balance Sheet (Cash Basis) .....	4
Statement of Activities and Governmental Fund Revenues, Expenditures, and Changes in Fund Balance (Cash Basis).....	5
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual (Cash Basis) - General Fund .....	6
Notes to Financial Statements .....	7 - 10

SUPPLEMENTARY INFORMATION:

Schedule of Property Tax Collections and Taxes Receivable.....	11
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AUDIT COMMENTS AND DISCLOSURES REQUIRED BY STATE REGULATIONS:

Independent Auditor's Report Required by Oregon State Regulations .....	12 - 13
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## FINANCIAL SECTION

## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Eugene Rural Fire Protection District No. 1  
Lane County, Oregon

### Opinions

We have audited the accompanying cash basis financial statements of the governmental activities and the general fund of Eugene Rural Fire Protection District No. 1 as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities and the general fund of Eugene Rural Fire Protection District No. 1 as of June 30, 2024, and the respective changes in cash basis financial position and cash basis budgetary comparisons for the year then ended in accordance with the basis of accounting described in Note 1.

### Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Eugene Rural Fire Protection District No. 1, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

## **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1; and for determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we—

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Eugene Rural Fire Protection District No. 1's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Eugene Rural Fire Protection District No. 1's ability to continue as a going concern for a reasonable period of time.


We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

## Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Eugene Rural Fire Protection District No. 1's basic financial statements. The supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

## Other Reporting Required by Oregon Minimum Standards

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have also issued our report dated December 11, 2024 on our consideration of the Eugene Rural Fire Protection District No. 1's compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.

By:   
Sara Hummel, CPA  
Partner

Eugene, Oregon  
December 11, 2024

## Basic Financial Statements



EUGENE RURAL FIRE PROTECTION DISTRICT NO. 1  
STATEMENT OF NET POSITION AND  
GOVERNMENTAL FUND BALANCE SHEET (CASH BASIS)  
June 30, 2024

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Net Position</u>
<b>Assets</b>			
Cash and investments	\$ 683,357	\$ -	\$ 683,357
Property taxes receivable	<u>24,867</u>	<u>-</u>	<u>24,867</u>
<b>Total assets</b>	<u>708,224</u>	<u>-</u>	<u>708,224</u>
<b>Liabilities, deferred inflows of resources, and fund balance/net position</b>			
Deferred inflows of resources:			
Unavailable property tax revenue	<u>24,867</u>	<u>-</u>	<u>24,867</u>
Fund balance and net position:			
Fund balance:			
Unassigned	<u>\$ 683,357</u>	<u>(683,357)</u>	<u>-</u>
Net position:			
Unrestricted		<u>\$ 683,357</u>	<u>\$ 683,357</u>

The accompanying notes are an integral part of these statements.

EUGENE RURAL FIRE PROTECTION DISTRICT NO. 1  
STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE (CASH BASIS)  
For the Year Ended June 30, 2024

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Activities</u>
<b>Revenues</b>			
Taxes - current year	\$ 447,045	\$ -	\$ 447,045
Taxes - prior years	6,566	-	6,566
Interest on investments	39,939	-	39,939
Other income	<u>-</u>	<u>-</u>	<u>-</u>
Total revenues	<u>493,550</u>	<u>-</u>	<u>493,550</u>
<b>Expenditures</b>			
Materials and services:			
Fire protection contract	413,930	-	413,930
Legal	54	-	54
Audit and filing fees	7,750	-	7,750
Office supplies	691	-	691
Memberships	640	-	640
Elections	313	-	313
Miscellaneous	625	-	625
Budget publication	297	-	297
Budget preparation	1,243	-	1,243
Liability insurance	1,673	-	1,673
Website	225	-	225
Address markers	-	-	-
Conferences	567	-	567
Newsletter	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>428,008</u>	<u>-</u>	<u>428,008</u>
Excess of revenues over expenditures	65,542	-	65,542
Fund balance and net position, beginning of year	<u>617,815</u>	<u>-</u>	<u>617,815</u>
Fund balance and net position, end of year	<u>\$ 683,357</u>	<u>\$ -</u>	<u>\$ 683,357</u>

The accompanying notes are an integral part of these statements.

EUGENE RURAL FIRE PROTECTION DISTRICT NO. 1  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE - BUDGET AND ACTUAL (CASH BASIS) - GENERAL FUND  
For the Year Ended June 30, 2024

	Original Budget	Final Budget	Actual	Variance Over (Under)
<b>Revenues</b>				
Taxes - current year	\$ 425,000	\$ 425,000	\$ 447,045	\$ 22,045
Taxes - prior years	5,000	5,000	6,566	1,566
Interest on investments	3,000	10,000	39,939	29,939
Other income	100	100	-	(100)
	<u>433,100</u>	<u>440,100</u>	<u>493,550</u>	<u>53,450</u>
<b>Expenditures</b>				
Materials and services:				
Fire protection contract	410,000	415,000	413,930	(1,070)
Legal	1,000	1,000	54	(946)
Audit and filing fees	8,000	8,000	7,750	(250)
Office supplies	1,000	1,000	691	(309)
Memberships	800	800	640	(160)
Elections	600	600	313	(287)
Miscellaneous	5,000	5,000	625	(4,375)
Budget publication	1,000	1,000	297	(703)
Budget preparation	3,000	3,000	1,243	(1,757)
Liability insurance	2,000	2,000	1,673	(327)
Website	-	-	225	225
Address markers	500	500	-	(500)
Conferences	3,000	3,000	567	(2,433)
Newsletter	1,500	1,500	-	(1,500)
	<u>437,400</u>	<u>442,400</u>	<u>428,008</u>	<u>(14,392)</u>
Contingency	<u>50,000</u>	<u>50,000</u>	<u>-</u>	<u>(50,000)</u>
	<u>487,400</u>	<u>492,400</u>	<u>428,008</u>	<u>(64,392)</u>
Excess (deficiency) of revenues over expenditures	(54,300)	(52,300)	65,542	117,842
Fund balance, beginning of year	<u>595,000</u>	<u>595,000</u>	<u>617,815</u>	<u>22,815</u>
Fund balance, end of year	<u>\$ 540,700</u>	<u>\$ 542,700</u>	<u>\$ 683,357</u>	<u>\$ 140,657</u>

The accompanying notes are an integral part of these statements.

## Notes to Financial Statements

EUGENE RURAL FIRE PROTECTION DISTRICT NO. 1  
NOTES TO FINANCIAL STATEMENTS

**1. Summary of Significant Accounting Policies**

**Reporting Entity**

Eugene Rural Fire Protection District No. 1 (the District) is located in Lane County, Oregon. The District was organized to provide fire protection and emergency services for its constituents. As the District does not maintain its own firefighting equipment or personnel, it contracts with the city of Eugene to provide such protection on a year-by-year basis.

Eugene Rural Fire Protection District No. 1 is a political subdivision of the state of Oregon. The reporting entity consists of the primary government, any organization for which the primary government is financially accountable, and any other organizations that, because of the nature and significance of their relationship with the primary government, may not be excluded from the financial reporting entity. The District is governed by an independently elected Board of Directors and is legally separate from all other entities. It is also financially independent of other state and local governmental units. It has the power to levy taxes, is responsible for its debts and is entitled to any surpluses. Based on these criteria, the District is not a component unit of another entity, nor is any other entity required to be included in the financial statements of the District.

**Basis of Accounting**

The financial statements have been prepared on the cash basis of accounting, whereby revenue is recognized when received and expenditures are recognized when paid. Although not in conformity with accounting principles generally accepted in the United States of America, this is permissible under the laws of the state of Oregon.

The cash basis differs from the modified accrual basis as prescribed by accounting principles generally accepted in the United States of America for governmental funds. Under the modified accrual basis, revenues are recognized when they become measurable and available as net current assets. Expenditures, with certain exceptions, are recognized when the related liability is incurred.

The cash basis also differs from the accrual basis as prescribed by accounting principles generally accepted in the United States of America for the government-wide financial statements. The major differences between the modified accrual basis and the accrual basis relate to capital outlay and debt service. Under the modified accrual basis, capital outlays are recognized when the assets are purchased and depreciation is not recorded. Also, proceeds of long-term borrowing are recognized as an "other financing source" and principal repayments are considered expenditures when paid.

**Government-wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position (cash basis) and the statement of activities (cash basis)) report information on all of the activities of the District in one column. In addition, the statement of activities (cash basis) demonstrates the degree to which expenditures are offset by program revenues. Items not properly included among program revenues are reported as general revenues.

EUGENE RURAL FIRE PROTECTION DISTRICT NO. 1  
NOTES TO FINANCIAL STATEMENTS

**1. Summary of Significant Accounting Policies, continued**

**Government-wide and Fund Financial Statements, continued**

The fund financial statements (i.e. the balance sheet (cash basis) and the statement of revenues, expenditures, and changes in fund balance (cash basis)), report information on the general fund (the District's only fund). The major source of revenue is property taxes. Expenditures are incurred primarily for fire protection under a contract with the city of Eugene. The District has no capital assets or long-term debt; therefore, no differences exist between net position in the government-wide financial statements and fund balance in the governmental fund financial statements. Also, revenues and expenditures in the statement of activities are the same as in the statement of revenue, expenditures, and changes in fund balance because both are on the cash basis.

**Property Taxes Receivable**

Previously levied uncollected property taxes are not recorded as revenue until received, but are shown as a receivable for informational purposes and offset by deferred revenue in the liability section of the statement of net position and governmental fund balance sheet (cash basis).

**Property Taxes**

The assessment date for all types of property in Oregon is January 1. Property taxes attach as an enforceable lien on July 1. Taxes are payable in three installments on November 15, February 15, and May 15, with a 3 percent discount offered for full payment by November 15. Lane County bills and collects the taxes on behalf of the District.

**Budget and Appropriations**

The District prepares its budget on the cash basis. Appropriations are then adopted by resolution of the Board of Directors under the broad classification of "materials and services." Expenditures may not legally exceed this level. More detailed classifications of expenditure appropriations are adopted for administrative control purposes and are shown on the statement of revenues, expenditures, and changes in fund balance - budget and actual (cash basis).

Appropriation changes may be approved by the Board of Directors if unforeseen circumstances occur subsequent to the adoption of the budget. No such appropriation changes were authorized during the current year. Appropriations lapse at year end.

**2. Cash and Investments**

At June 30, 2024, cash and investments consisted of the following:

Deposits at financial institutions	\$ 3,158
Local Government Investment Pool	<u>680,199</u>
Total cash and investments	<u>\$ 683,357</u>

EUGENE RURAL FIRE PROTECTION DISTRICT NO. 1  
NOTES TO FINANCIAL STATEMENTS

**2. Cash and Investments, continued**

**Deposits**

*Custodial Credit Risk.* Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the District will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. Demand deposits are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 at each financial institution. Oregon Revised Statutes (ORS) Chapter 295, requires deposits in excess of insured limits be deposited with depositories that participate in a multiple financial institution collateral pool administered by the Oregon State Treasury (OST). Each participating depository must provide collateral, generally equal to 10 percent of its uninsured public funds deposits. The OST is responsible for monitoring compliance with the collateralization and reporting requirements of ORS 295 and notifying local governments of compliance by financial institutions. No specific collateral can be identified as security for any one public depositor; however, all pool collateral is potentially available if a participating depository is unable to satisfy claims. During the year ended June 30, 2024, uninsured deposits, if any, were at a financial institution that was participating in the pool; therefore, the District was in compliance with the collateral requirements of Oregon law. At June 30, 2024, total deposits per banks statements were \$3,158 and were fully insured.

**Investments**

Although the District does not have a formal investment policy, it follows state statutes and regulations. ORS 294.035 authorizes the District to invest in general obligations of the U.S. government and its agencies, bankers' acceptances, commercial paper rated A-2 or better by Standard & Poor's Corporation or P-2 or better by Moody's Investors Service, and the State of Oregon Local Government Investment Pool (LGIP), among others.

The District's only investments at June 30, 2024, were funds deposited with the State of Oregon LGIP, which is part of the Oregon Short-term Fund (OSTF). The OSTF is a cash and investment pool available for use by all state funds and eligible local governments. The LGIP is an open-ended, no-load diversified portfolio offered to eligible participants who by law are made custodian of, or have control over, any public funds. The District's investment in the LGIP is carried at cost, which approximates fair value. The state of Oregon's investment policies used in administering the LGIP are governed by statute and the Oregon Investment Council (the Council). The State Treasurer is the investment officer for the Council and is responsible for the funds on deposit in the OST. The OST's investments in short-term securities are limited by the portfolio rules established by the OSTF Board and the Council. In accordance with Oregon statutes, the investment funds are invested, and the investments of those funds managed, as a prudent investor would do, exercising reasonable care, skill, and caution. The LGIP's portfolio rules provide that broker/dealers meet certain qualifications and that investments are delivered to and held by a third-party custodian which holds the securities in the state of Oregon's name.

*Interest Rate Risk.* Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the risk that its fair value will decline if interest rates rise. In order to manage the interest rate risk of its investments, the District only invests in the LGIP. The LGIP has rules that require at least 50 percent of its investments to mature within 93 days, not more than 25 percent may mature or reset in over a year, and all other investments must mature in no more than three years.

EUGENE RURAL FIRE PROTECTION DISTRICT NO. 1  
NOTES TO FINANCIAL STATEMENTS

**2. Cash and Investments, continued**

**Investments, continued**

*Credit Risk.* Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The LGIP is not rated for credit risk.

*Custodial Credit Risk.* Custodial credit risk is the risk that, in the event of the failure of the counterparty to a transaction, the District will not be able to recover the value of an investment or collateral securities in the possession of an outside party. Since the District's investment in the LGIP is not evidenced by securities that exist in physical or book entry form, the District is not exposed to custodial credit risk.

**3. Related Party Transactions**

The District periodically reimburses members of the Board of Directors for expenses incurred on behalf of the District. For the year ended June 30, 2024, there were no payments to board members.

**4. Commitments**

The District renewed its contract with the city of Eugene for fire and emergency services through June 30, 2027. For the year ending June 30, 2025, the contract requires payments of \$418,158. This represents a rate of \$2.2614 per \$1,000 of assessed valuation on property in the service area. The contract amount in subsequent years is based on an allocation of the costs of service to all participating jurisdictions based on each jurisdiction's percentage of the assessed property values in the covered areas.

**5. Risk Management**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the District purchases and carries commercial insurance, subject to customary deductibles and total coverage limits recommended by the District's insurance agent of record. Insurance coverage for the year ended June 30, 2024, was the same as or greater than in prior years. No losses were incurred during the years ended June 30, 2022, 2023, or 2024.

**6. Subsequent Events**

Management evaluates events and transactions that occur after the statement of net position and governmental fund balance sheet (cash basis) date as potential subsequent events. Management has performed this evaluation through the date of the independent auditor's report.



SUPPLEMENTARY INFORMATION

EUGENE RURAL FIRE PROTECTION DISTRICT NO. 1  
SCHEDULE OF PROPERTY TAX COLLECTIONS AND TAXES RECEIVABLE  
For the Year Ended June 30, 2024

Tax Year	Beginning Taxes Receivable and 23-24 Levy	Less Collections	Less Discount	Adjustments	Ending Taxes Receivable
2023-24	\$ 470,768	\$ 447,978	\$ 12,507	\$ (1,547)	\$ 8,736
2022-23	7,413	3,047	7	(1,133)	3,226
2021-22	3,126	1,142	(5)	(191)	1,798
2020-21	1,757	779	(12)	(172)	818
2019-20	628	342	-	(18)	268
2018-19	3,793	70	-	(17)	3,706
2017-18	1,519	32	-	(16)	1,471
Prior years	5,717	273	-	(600)	4,844
	\$ 494,721	453,663	\$ 12,497	\$ (3,694)	\$ 24,867
Interest on delinquent accounts		881			
In lieu of tax - cooperatives		-			
Other adjustments		(933)			
Total tax collections		\$ 453,611			
Allocated as follows:					
Taxes - current year		\$ 447,045			
Taxes - prior year		6,566			
		\$ 453,611			

AUDIT COMMENTS AND DISCLOSURES REQUIRED BY STATE REGULATIONS

## INDEPENDENT AUDITOR'S REPORT REQUIRED BY OREGON STATE REGULATIONS

To the Board of Directors  
Eugene Rural Fire Protection District No. 1  
Lane County, Oregon

We have audited the basic financial statements (cash basis) of Eugene Rural Fire Protection District No. 1 (the District) as of and for the year ended June 30, 2024, and have issued our report thereon dated December 11, 2024. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

### Compliance

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-010-0000 through 162-010-0330 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion.

We performed procedures necessary to address the required comments and disclosures which included, but were not limited to, the following:


- Deposit of public funds (ORS Chapter 295).
- Indebtedness limitations, restrictions and repayment.
- The preparation, adoption, and execution of annual budgets (ORS Chapter 294).
- Insurance and fidelity bonds in force or required by law.
- Programs funded from outside sources.
- Authorized investment of funds (ORS Chapter 294).
- Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).

In connection with our procedures nothing came to our attention that caused us to believe the District was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-010-0000 through 162-010-0330 of the Minimum Standards for Audits of Oregon Municipal Corporations.

**OAR 162-010-0230 Internal Control**

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

This report is intended solely for the information and use of the Board of Directors of Eugene Rural Fire Protection District No. 1 and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

By.   
Sara Hummel, CPA  
Partner

Eugene, Oregon  
December 11, 2024